



City of Springfield

is seeking applications for
ERP Technical Analyst

Department: The Office of Public Utilities

Division: Information Systems Division

Final Date to Apply: 3/25/2026 at 11:00 PM CST,
Open to all applicants

Work Location: Municipal Center West

Starting Salary: \$70,809.53-\$96,724.89
Union: N/A

Work Hours: Monday – Friday, 8:00 am – 4:30 pm,
Hours may vary.

In this role you will:

- Work with ERP Technical representatives, and other technical support services to help diagnose, fix, and prevent all ERP IT issues. Serve as the liaison between the business units and the software vendor's technical support teams to address any issues that cannot be resolved in-house.
- Provide level one and level two technical support to the business process owners/SME's and users.
- Develop technical solutions, integrates supporting technologies and manages the solution life cycle
- Accountable for the implementation of system modifications and expansions, new systems and releases.
- Accountable for security at the system level and at the user level.
- Participates in on-call support rotation outside of normal business hours.

Qualifications:

The ideal candidate will possess knowledge, skills, and mental development equivalent to a Bachelor's degree, with at least two years of IT management experience and two years of significant ERP involvement, or an equivalent combination of education and experience; successfully complete the required background investigation; hold a valid Class D driver's license; and provide proof of insurance on a bi-annual basis. **Preference for employment in all positions with the city shall be given to applicants who are full-time city residents.**

Benefits:

- Deferred Compensation
- Pension Plan
- Health, Dental, Vision, and Life Insurance
- Free Health Clinic
- 14 paid holidays
- 4 weeks paid parental leave
- 12 paid sick days annually
- Tuition Reimbursement
- 10-25 paid vacation days, based on years of service